Dear Parents/Caregivers

Welcome to the Geranium Primary School community. We are a proud rural school with a vibrant, enthusiastic and caring family atmosphere. Our vision is for all students to have the opportunity to learn, and to develop skills that enable them to continue learning for the rest of their lives: Learning for Life, Learning for All.

We provide a wide range of rich learning activities and experiences, centred around the Australian Curriculum. As a small school, we focus on each child’s individual strengths, and areas where they may need additional support. We set and maintain high expectations for our students, both academically and socially. We uphold the values of teamwork, respect, responsibility, persistence and honesty, encouraging the students to grow in their self-discipline and consideration of others.

The first years at school are vital in setting up a successful future for your child. In collaboration with the Geranium Kindergarten, we deliberately teach a range of learning tools to our students, instilling self-belief and resilience, enabling them to persevere when facing new challenges.

Geranium Primary School is an environment in which students have a true sense of belonging, a place where they can feel happy and secure. You can expect to see older students interacting and helping younger students both in the playground and classroom. Your child not only has their teacher as a guide and support to learning, but all the members of our school community: students, staff and volunteers.

As a school we believe learning is a partnership between the child, parent/caregiver and the teacher. We all want the best for each child, and working together we can achieve this. Open communication is vital to ensuring the best outcomes for everyone. We encourage you to be involved in your child’s school experience.

Please enjoy your time with us,

Ruth Clothier
Principal
About Geranium Primary School

Education for local students has been provided in Geranium since 1913. Originally, school was conducted in the Institute, a corrugated iron building used for all community functions, and the first class consisted of 7 students.

In 1929, a small two room stone school was built on the existing school site, in its first year catering for 60 children with one teacher. In 1957 an extra classroom was added for the Junior Primary class.

By 1961 enrolments had continued to grow, and it was decided that the schools of Geranium, Peake, Jabuk and Parrakie would combine to establish a central area school. In 1964 the students moved into the first completed building of the new area school. The completed area school was officially opened in 1965, with a total enrolment of 247 students, both primary and secondary.

Due to a gradual decrease in the population of the district, the school was re-classified as a primary school in 1990, and the enrolment has remained relatively steady in the past decade, around 40 students.

Geranium Primary School services a small rural community whose families are mainly employed in agriculture. The school and its facilities are the hub of the town. We enjoy outstanding parent and community support.

We have excellent facilities including spacious and pleasant grounds, a swimming pool, various sport facilities, a well-stocked library, ample reading and mathematics resources, a good range of PE and sports equipment, and a variety of classrooms and learning spaces. The school is well-resourced with interactive whiteboards in each classroom and ready access to computers. Class numbers are low and programs are tailored to individual students' needs.

There is a strong sporting culture in the community and participation is encouraged at all levels. The 'Pedal Prix' is an extra-curricular activity that is offered to Year 6 & 7 students. Interaction with students from neighbouring schools at Coomandook, Coonalpyn, Lameroo and Pinnaroo is encouraged to widen the children's social networks.
SCHOOL PERSONNEL

PRINCIPAL: Ruth Clothier 85772272

TEACHING STAFF MEMBERS: Lorelle Barton (R-2)  
Kathryn Roberts (3-7)  
Margaret Smith (Arts)  
Renate Lauterbach (German)  
Annie Patterson (Hass)

SCHOOL SUPPORT OFFICERS: Sue Jacob  
Anne Bond

COMMUNITY LIBRARIAN: Bonnie Pfeiffer 85772277

GROUNDSPERSON: Greg Turner

PASTORALCARE WORKER: Margaret Smith

BUS DRIVERS: Peake – Bronwyn Barney 85771665  
Parrakie South - Wendy Kemp 85772233  
- Sandy Small 85772228  
Geranium North - Dawn Best 0408821472

PARENT BODIES

Governing Council: The role of the Council is to exercise a general oversight over the well-being of the school. The members are elected each year, and membership is made up of parents, community members and the principal.

CHAIRPERSON: Adam Morgan 0407395918
SECRETARY: Ashley Litchfield 85773527
TREASURER: Penny Temby 85773591
Richard Howard 0419830004
Fiona Woolfitt 0418891105
Sonia Broadbent 0427027742
Kelli Harvey 0412168762
Sandy Small 85772228

Bus Committee CONVENOR: Adam Morgan

School Development Committee CONVENOR: Sonia Broadbent

Finance Committee CONVENOR: Penny Temby

Grounds and Pool Committee CONVENOR: Richard Howard

Parents and Friends Association: The Parents and Friends Association is an affiliated committee of the Governing Council, and takes an interest in all student-related matters. The membership is made up of parents and community members.

PRESIDENT: Penny Howard 85772294
SECRETARY: Fiona Woolfitt 0418891105
TREASURER: Tanja Morgan 0429395918
GENERAL INFORMATION

<table>
<thead>
<tr>
<th>School Address</th>
<th>1-3 Geranium Terrace</th>
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<tbody>
<tr>
<td></td>
<td>Geranium</td>
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<tr>
<td></td>
<td>SA 5301</td>
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<tr>
<td>Telephone</td>
<td>85772277</td>
</tr>
<tr>
<td>Fax</td>
<td>85772204</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:dl.0145.info@schools.sa.edu.au">dl.0145.info@schools.sa.edu.au</a></td>
</tr>
<tr>
<td>Principal's Email</td>
<td><a href="mailto:ruth.clothier188@schools.sa.edu.au">ruth.clothier188@schools.sa.edu.au</a></td>
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<td>Website</td>
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SCHOOL HOURS

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>8.15</td>
<td>First teacher on duty</td>
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<tr>
<td>8.40</td>
<td>Morning Fitness</td>
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<tr>
<td>9.00</td>
<td>Literacy Block</td>
</tr>
<tr>
<td>10.30</td>
<td>Recess (supervised eating of recess, children are seated in porch)</td>
</tr>
<tr>
<td>11.00</td>
<td>Mathematics Block</td>
</tr>
<tr>
<td>12.15</td>
<td>Other Learning Areas</td>
</tr>
<tr>
<td>1.00</td>
<td>Lunch (supervised eating of lunch, children are seated in porch)</td>
</tr>
<tr>
<td>1.50</td>
<td>Other Learning Areas</td>
</tr>
<tr>
<td>3.20</td>
<td>End of School</td>
</tr>
<tr>
<td>3.55</td>
<td>All buses leave</td>
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2016 TERM DATES

<table>
<thead>
<tr>
<th>Term</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Term 1</td>
<td>1 February - 15 April</td>
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<tr>
<td>Term 2</td>
<td>2 May - 8 July</td>
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<tr>
<td>Term 3</td>
<td>25 July - 30 September</td>
</tr>
<tr>
<td>Term 4</td>
<td>17 October - 16 December</td>
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ENROLMENT INFORMATION

The following forms are required at enrolment:

<table>
<thead>
<tr>
<th>Form</th>
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<tbody>
<tr>
<td>School Enrolment Form</td>
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<tr>
<td>Cyber Safety Use Agreement</td>
</tr>
<tr>
<td>PCW Consent Form</td>
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<tr>
<td>Media Consent Form</td>
</tr>
<tr>
<td>Swimming/Aquatic consent form</td>
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<tr>
<td>Yearly General Consent Form</td>
</tr>
<tr>
<td>Heath Care Plan (if required)</td>
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</tbody>
</table>
STARTING SCHOOL

KINDY TO SCHOOL TRANSITION
At Geranium Kindergarten and Primary School, we believe that transition from Kindergarten to school is a critical time in the life of a child and their family. Therefore, as two separate sites, the transition process is carefully considered and planned for, to support all children and their families experience a successful transition to school. The Transition process will include an enrolment pack and parent information session, and a series of transition days during which your child becomes part of the classroom and wider school environment, allowing them time to familiarise themselves and feel confident, ready to start in the new year.

HOW CAN I HELP MY CHILD MAKE A SMOOTH TRANSITION?
There are many helpful things a child must know if he/she is to enjoy school life. Parents can be most helpful in the transition period.

1. Help your child to say and write their name, and say their address and telephone number. They should be able to repeat them clearly when asked.

2. Talk about appropriate play behaviour with other children. Explain for example that sticks, stones and sand must not be thrown.

3. Help your child to look after their own belongings.

4. See that every item is labelled. Your child’s name should be clearly marked in a place where they have been trained to look. This is particularly important for coats, bags, hats and jumpers. Teach them to do up their own clothes, buttons, school bag and shoes.

5. Toilet training is important for your child’s happiness at school. New students are taken by their teacher to familiarise them with the school toilets during the transition program or their first day at school.

6. Make sure that your child understands the arrangements made for getting to school, to home or collecting them after school.

7. Please listen to your child about their day at school. Listen to them and find time to look at work they may bring home. Have a place to display their work if you can.

8. Lunch and Recess: Do not make lunches too big. Ask your child to bring home the lunch that is not eaten so that you are aware of what they do and do not like. Wrap a healthy snack for recess in a separate little packet and explain that it is for the first play time. Children need a water bottle to ensure they are adequately hydrated during the day. Recess and Lunch is eaten in the porch and supervised by the teacher.

You can best help your children not so much by teaching them to read or write, but by making them observant and interested in all that goes on around them and by providing them with a rich background of ideas - by reading to and with them, giving them pencils and the opportunity to draw and ‘write’. Don’t do everything for them. Gradually give responsibility to the child. Give the child some home duties and expect them to be done. The beginning of school life is a new stage on a child’s life and is a change for you as well. We encourage you and your child’s teacher to work in close harmony so your child’s school days are happy and successful.

QUESTIONS:
If you have any questions concerning anything in the Parent Information Book, please contact Ruth Clothier (Principal) on 8577 2277 or the relevant staff member.
**ACCIDENTS AND ILLNESS:**
If a child suffers from a mild illness they may lie down in the Sickroom for a brief period. If the staff believes that the child should go home, parents will be notified to collect their child.

If an accident occurs which requires medical attention parents are notified and an ambulance will be called if necessary.

**ATTENDANCE:**
**Absences:**
In the event of your child/ren being absent the following is required from the parent/caregiver:
- A **phone call** (85772277) is required with a short reason as to why the student is absent by **9:15am** (eg family reasons, ill, etc)
- A **signed, dated note** from a parent/caregiver explaining why the child was away and the date they were away **MUST be received** by the teacher **on the student’s return** (this must be an original signed and dated note). If a parent/caregiver has personally spoken to a member of staff, a signed and dated note is still needed, but can be sent in when the child returns to school. If an absence is planned (ie Dentist/Doctor appointment), a written note can be sent in prior to the absence.
- If an absence of longer than two days is planned (eg family holiday), an **Application for Exemption from School** is to be filled in by the parent/caregiver, signed and returned to the school for approval by the Principal or Regional Director. (Forms can be obtained from the front office or sent home with students on request).
- We have produced a ‘Notification of Student Absence’ form for parents/caregivers to fill in when their child/ren are absent from school. These forms have been and will continue to be produced in our school newsletters. The form is also available from the front office on request. Please keep these on file at home for when you may require them. If you do not have these on hand, a note in the student’s diary/message book or on note paper is still required from the parent/caregiver. All parent notes are copied and kept at the school as per DECD policy.
- If a note is not received your child/ren will be marked as “Absent Unexplained”.
- If you have not contacted the school by 9:15am to notify us of your child/ren’s absence you may receive a phone call from school staff to enquire about your child’s absence on that day, as per DECD policy.

**Lateness:**
If your child is late for school, please make sure you or your child report to the front office for their attendance to be marked, before going to their classroom.

**Family Holidays during Term Time:**
Parents are strongly urged not to take a family holiday during term time, except in exceptional circumstances. In that case, please discuss your plans with the Principal. A student’s absence during term time can seriously disrupt their continuity of learning. Not only do they miss the teaching provided on the days they are away, but they are also less prepared for future lessons which build on those they have missed.

**BEHAVIOUR:**
Our Student Behaviour Management Policy and School Rules have been developed as a whole school community. Our goal is for children to reflect our values; **respect, honesty, persistence, responsibility and teamwork** and school motto; **Learning For All, Learning For Life**. A common overall expectation for teachers will be to have a safe, caring, and orderly learning environment.
At the beginning of the year teachers negotiate school and class rules and expectations with students and re-visit these each term. There is a stepped process for dealing with inappropriate behaviour, at the discretion of the teacher.

If you would like to know more about our behaviour management policy, please ask for a copy. There is a copy available on our website.

**BUS ORGANISATION:**
Timetables are issued to all families early in the school year. Parents will be informed where changes are necessary to the usual operating times. It is DECD policy that a **Bus Pass** must be filled in by parents and signed by the Principal when a child/ren intends to travel on a different bus than usual or is not travelling by bus.

Bus drivers should be informed when it is known that a student will not be travelling on the bus.

Bus drivers have authority over discipline whilst students are on buses.

The necessity for students to enter and travel on buses in a quiet and orderly manner cannot be overstressed and parents can assist by reinforcing the standards established by the school.

Please read the Bus Use Policy on our website for more information.

**CAMPS, EXCURSIONS AND INCURSIONS:**
The school recognises that there are many learning experiences that will assist children in their development, which cannot be readily and adequately provided for in the normal school setting. Camps, excursions and incursions offer the opportunity for students to develop environmental living skills, self-reliance, adequate social relationships and better child-teacher understanding, and for this reason they are an important part of the total school curriculum.

Excursions may range from walks within the school vicinity to whole day or out-of-school hours outings involving travel by bus or private car. Consent from parents is sought, and details of the excursion are forwarded in advance on each occasion that children leave school grounds except for walks within the Geranium township.

**COMMUNICATION WITH PARENTS:**
Our school believes in honest and open communication. Good communication between staff, parents, students and the broader community is of vital importance, because better informed people are likely to make better decisions.

Our communication lines include:

**Communication envelope (green pack):** A two way communication tool to ensure that the newsletter, notes and notices get home or back to school in a clean and safe condition. Please check the envelope for any communication and put it back in your child's bag each day. Notes and newsletters are distributed to the eldest in each family.

**Diaries:** Children have been issued with a daily diary. Please use this as an avenue to communicate with your child/children's teacher. You are asked to sign it weekly.

Teachers check diaries each morning for notes/forms/money etc.

**Newsletters:** These are sent home fortnightly on Thursdays with the eldest child in the family. They contain news of the latest happenings within the school, notices about future events, items of special interest and community news. Please make a point of reading it, and let us know if you did not receive a copy.

**Circulars:** At times circulars on specific matters are also sent home. Where replies are necessary, tear-off return slips are provided. Prompt return of these is appreciated.
Open Door Policy: Parents are welcome to speak with their child’s teacher or Principal when a concern arises. We have a Parent Grievance Procedure, which is included on the schools website, www.geraniumps.sa.edu.au. Please read this thoroughly and follow the steps outlined. Appointments may be made, although telephone calls can be returned if this is more convenient. If you are in town at some time you are most welcome to visit any classroom to view or take part in ‘class’ activities.

Reports:
- Parent/teacher interviews (term 1, and at either teacher or parent/guardian request term 3)
- Written reports twice per year (terms 2 and 4)
- Distribution of NAPLAN results (Yrs 3, 5 & 7)
- Student work sample portfolios (terms 1 and 3)

CURRICULUM:
Geranium Primary School seeks to develop programs that cater for students as individuals. Students experience a wide curriculum based on Australian Curriculum. Learning Areas include:
1. **English** (Reading and Viewing, Writing and Speaking and Listening).
2. **Mathematics** (Number and Algebra, Measurement and Geometry, Statistics and Probability)
3. **Science** (Science as Human Endeavour, Science Understandings, Science Inquiry Skills)
4. **Humanities** (History, Geography, Civics and Citizenship, Economics and Business)
5. **Technology** (Digital Technologies, Design and Technologies)
6. **Health and Physical Education** (Personal, Social and Community Health, Movement and Physical Activity)
7. **The Arts** (Dance, Drama, Media Arts, Music, Visual Arts)
8. **Languages** (German)

CUSTODY ORDERS:
The school’s enrolment form (ED045) makes provision for Principal to sight a copy of any Family Court custody order relating to a child. Therefore, if a custody order exists, the enrolling parent/guardian should present it at the time of enrolment. We will always act in what we believe to be in the best interests of the child so, access to and information about the child in question will only be given out to other people after we have made contact with the enrolling parents or guardian.

DRINKING WATER BOTTLES:
Water bottles are encouraged to be used throughout the day and are kept in their locker or in the classroom. For health reasons, each child must have and use their own water bottle.

EVACUATION/INVACUATION:
In the case of fire or other emergencies, we have a set evacuation procedure. This is practised throughout the year in accordance with Occupational Health and Safety requirements.
In the case of an outside threat, we have an invacuation procedure, also practised throughout the year in accordance with Occupational Health and Safety requirements.

FEES: MATERIALS AND SERVICES CHARGES
School fees are levied to cover educational costs which are not met by DECD funding. The Governing Council ratifies fees annually. Notification of fees for the following year will be available via the newsletter in term four.

GOVERNMENT ASSISTED SCHOLARS:
The School Card Scheme, administered by the South Australian Department of Education and Child Development (DECD), is a means tested scheme to provide assistance for the full time students of low income families towards the cost of school books and other school charges.

An allowance for each approved student will be paid direct to the school. The allowance is to assist with the cost of books, materials and equipment necessary for classroom activities, school fees and amenities. It is not, however, necessarily meant to cover all costs incurred on behalf of approved students including, for example, the cost of attendance at excursions or camps.

HOMEWORK:
At Geranium Primary School we believe it is important that children have the opportunity to have quality time with their family and be involved in the many beneficial activities outside school hours which lead to a balanced lifestyle.

Homework supports the development of students so that they learn to work independently, are able to manage their own time and take responsibility for fulfilling a contract. Our goal is to teach children the usefulness of homework; it takes time, but it is worth the effort.

All students are expected to read every night for at least 10 minutes in Junior Primary and up to 20 minutes by year 7.

Added to this, year 3 to 7 students are able to select homework activities prepared by their class teacher. This allows students to do the homework on the night that best suits them. Completion of homework is the responsibility of the child. Parents are asked to encourage and talk with their children about their homework.

Parents are encouraged to check their child's diary for homework details and sign as activities are undertaken.

For more details regarding our homework policy, please request a copy or view it on our website.

INCLEMENT WEATHER POLICY:
Children remain indoors under supervision during hot, stormy or wet weather, at the supervising teacher’s discretion.

INFECTIOUS DISEASES:
During their time at school, children often catch a variety of infections. The following list indicates the more common infectious diseases and minimum period for which a child must be excluded from school.

- Chicken Pox - until scabs are dry and falling off.
- Measles - 5 days from the appearance of a rash.
- Mumps - until fully recovered.
- Rubella (German Measles) - until fully recovered.
- Infectious Hepatitis (Impetigo) - excluded from school until medical treatment has
commenced. The child may be allowed to return provided that appropriate treatment is being applied and sores on exposed surfaces are properly covered with occlusive dressings.

Ring Worms - Re-admit when appropriate treatment has commenced, supported when requested by a medical certificate. Lesions on exposed skin surfaces should be covered with an occlusive dressing, eg. gauze.

Head Lice - Re-admit when appropriate treatment has commenced.

Conjunctivitis - Seek medical attention and keep child at home until there is no discharge from the eyes.

LIBRARY/RESOURCE CENTRE:
The library combines Public Library and School Library services. All members of the community may join free of charge. The services we provide include fiction and non-fiction works, a wide reference range, magazines, videos and CD’s, which are all for loan. The Telecentre provides a range of information and communication technology and services.

It is preferred that Junior Primary children have a library bag to keep library materials protected.

Our Community library is open during the School Terms:-

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
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<tbody>
<tr>
<td>Wednesday</td>
<td>1:00 - 5:00pm</td>
</tr>
<tr>
<td>Thursday</td>
<td>9:00 - 1:00am</td>
</tr>
<tr>
<td>Friday</td>
<td>9:00 - 1:00am</td>
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</tbody>
</table>

During School Holidays:

- Tuesday 10.00 - 1pm
- Wednesday 10.00 - 1pm

The Library is closed on public holidays. If you would like more information please ring 8577 2277. Our Community Library Assistant is Bonnie Pfeiffer

LOST PROPERTY:

Every endeavour is made to return lost property to the owner. Labelling of clothing greatly facilitates this task. It is always advisable to label all articles, particularly clothing which children may remove while at school.

Lost property is put into boxes inside the sick room. Parents and children can examine the contents at any time. At the end of each term they are washed and placed in the second-hand cupboard.

LUNCH AND RECESS:

Healthy lunches and snacks are important for children and help with their concentration and learning. Children are supervised when eating recess and lunch, and are expected to sit quietly while they are eating, and to be responsible for keeping the eating area free of rubbish. When the supervising teacher is satisfied that children have finished eating, the students are allowed to play.

Healthy Snack: students are encouraged to bring a healthy snack to school, to be eaten at the beginning of recess, or earlier if the teacher allows it.

Hot Lunches: periodically the Parents and Friends Association provide a hot lunch for purchase. Order forms are sent home several days earlier, and must be returned with correct money by the due date.

MEDICATIONS:

- The School’s medication management policy outlines the following principles regarding
the administering of medication by staff:

- Students requiring ongoing medication at school should have a **health care plan** kept in their file which has been filled in by their doctor. Details are also displayed in the staff room for first aid purposes.

- Generally older students are able to manage asthma puffers themselves and may keep them in their school bags, but they must have a written **medication authority** from their Doctor. Parents are asked to provide spare puffers to be kept in the first aid cupboard.

- When staff are requested to give medication to a student outside of a health care plan, a written **medication authority** from the student’s prescribing health professional must be provided.

- School staff will only store and supervise medication that has been prescribed by a doctor, for the period of time specified.

- Any medication given at school must come in original packaging with chemist label.

- All medications will be stored in a secure, limited access site, in accordance with product instructions.

- All medications must be accompanied by written instructions from the parent/guardian or doctor. They must match the printed instructions on the product packaging. This can be in the form a the standard ‘medication authority’ DECD form, or a written letter.

- All medications stored at school are monitored periodically, to ensure they remain in date. If a medication is close to, or out of date, parents are required to replace it.

- There should be limitations on the amount of antibiotics or other medication brought to school. (1 day’s requirements are preferred).

- All medication given is recorded in the First Aid book.

- Analgesics are not kept at Geranium Primary School and cannot be administered unless prescribed by a Doctor.

**MONEY:**
From time to time students may need to bring sums of money to school and we would ask that you please follow these procedures:

- Correct amounts and prompt payment are very much appreciated.

- Money for whatever reason should be sent in a container, ie. labelled and named envelope for children R - 3; and purse or wallet for children Year 4 - 7.

- A note in the diary to inform teachers is appreciated.

**PARENT PARTICIPATION:**
We believe that when parents participate in their children’s schooling, real benefits can be seen, so we encourage you to participate. Please talk with your child’s teacher or the Principal about ways you would like to participate. It is a DECD requirement that all volunteers in the school must have a **Criminal History Record Check and Screening Assessment**, and forms for these can be picked up from the front office. The school covers the cost of these checks for volunteers.

**Governing Council:**
The Governing Council consists of the Principal, parents elected at the Annual General Parents Meeting, a community member, and a Parents and Friends Association representative. Meetings are generally held on week 3 and week 8 of each term – Monday nights. The role of the Council is to exercise a general oversight over the well-being of the school. Contact the Chairperson or Principal if you would like to be involved.
Parents and Friends:
Membership is open to all parents and friends of the school. Meetings are held once a month during the day - contact the Secretary if you would like to be involved, and for time and day of meeting.

SMOKING/ALCOHOL:
Smoking is not permitted on the school grounds. This is the policy for all government departments. Alcohol is only to be consumed at school, responsibly, on social occasions and outside of school hours as endorsed by Governing Council in consultation with staff.

SPORTING ACTIVITIES:
Sporting Events:
The school supports sporting activities because involvement allows children to learn skills, which allow them to be involved in leisure activities of immediate and lasting value. They also help develop physical fitness and feeling of well-being. Enjoyment, team spirit, sportsmanship and development of skills are qualities, which are encouraged when children play at school. Major sports events include annual swimming and athletics carnivals involving neighbouring schools.

SAPSASA
South Australian Primary Schools Amateur Sports Association has various sporting functions and coaching schools (football, basketball, netball, cricket, tennis, softball, lawn bowls, etc.) during the year. If certain children have exceptional sporting ability they can be chosen to represent their zone, Murray Mallee, or perhaps even their state.

STUDENT SUPPORT:
Further support and guidance is available through the departmental guidance officer, special education advisor and speech and hearing specialists. The school appreciates being notified if children are experiencing health problems and can provide the relevant support where it is it required.

SUN SMART POLICY:
Children who do not have their hats with them will play in an area protected from the sun. Children will be encouraged to apply sunscreen when outdoors and use available areas of shade for outdoor play activities. Each classroom is supplied with sunscreen for student use.

UNIFORM POLICY:
Parents & Friends, School Governing Council and staff are agreed upon the following Policy. Periodically Parents and Friends take orders for T-shirts, hats, windcheaters, rugby tops and polo shirts with the school emblem, advertised in the newsletter. Iron-on emblems are available from the front office. They also have a ‘second-hand’ clothes cupboard, which has jumpers, skirts, shirts etc. for sale for a gold coin donation.

SUN SMART POLICY: Parents and Friends provide all students with one green bucket hat when they begin school. This is part of our school uniform and students are expected to wear this hat during all recess and lunch breaks during term 1 and term 4. Children who do not wear a hat are required to play in shaded areas. Hats can be purchased at the front office for $12.

GIRLS UNIFORM:
| Summer: | Straight-through dress of green and white check uniform material
| | Bottle green shorts, skirt, or skort
| | Gold polo shirt (may have green stripe on collar)
| | *(Collarless T shirts are not part of the Policy)* |
| **Winter:** | Pinafore skirt (Same as St Catherine’s)  
Gold polo shirt or long sleeved skivvy  
Bottle green trousers, track pants, jeans, etc  
Bottle green jumper, hoodie, jacket, vest or year 7 jumper  
Bottle green tights in winter |
| --- | --- |

**BOYS UNIFORM:**

| **Summer:** | Grey or green shorts  
Gold polo shirt (may have a green stripe on collar)  
*(Collarless T shirts are not part of the Policy)* |
| --- | --- |
| **Winter:** | Grey or green trousers, track pants, jeans, etc  
Gold polo shirt or long sleeved skivvy  
Bottle green jumper, hoodie, jacket, vest or year 7 jumper |

**OTHER ITEMS:**

| **Footwear:** | Sandals/boots/covered shoes with flat soles  
Grey or white socks |
| --- | --- |
| **Sports Wear:** | Bottle green shorts, skirt or skort  
Gold polo shirt  
White socks  
Sports shoes  
Bottle green track pants  
Bottle green jumper |
| **Scarf:** | Bottle green or gold scarf |
| **Jewellery** | Watches, Medic Alerts, Studs, Sleepers, Plain Rings approved. Rings and ear rings to be removed for safety reasons if the teacher deems this necessary. The wearing of a single, fine, plain gold or silver necklace with a small locket or charm is acceptable. All other necklaces, bracelets and toe rings with school uniform are not allowed. |
| **Hair** | It is recommended that all hair be tied back off the face while at school. |
| **Nail Polish and Make-up** | Nail polish is not to be worn with school uniform.  
Make Up is not to be worn with school uniform. |